

CQT Student Worksheet: *Informational Interviewing*

What Two Students Had to Say about Informational Interviews

- “My interviewees taught me things that no textbook could ever teach. There is no replacement for real-world experience. By listening to their stories of success and failure, I learned key tips for how to get the ideal job for me and how to succeed in the future. I have lived their experiences through their stories.”
- “Informational interviewing was a wonderful experience. I was able to prove to myself that I could relate more with American people. Outside my country for the first time, I can say that I have truly started to create my own network of positive people.”

A Foot in the Door [Katherine Hansen](#)

You and Your Next Job is a short, free booklet available at your Campus Career Center. In the booklet you will find some interesting career ideas and activities. Below are listed some of the informational interview questions from the booklet. **Select 3 or 4** questions to ask in your in-class informational interview.

Name of the person interviewed:

Job description: *What do you do on a typical day?*

Training: *What education or other special training is required for this job?*

Skills: *What skills or talents are necessary to do this job well?*

Personality: *What personal qualities contribute most to success in this job?*

Employment outlook: *What do you see as the current and future employment opportunities in this field?*

Advancement: *How does one move up or advance in this profession?*

What's the best: *What do you like the most about this job?*

What to change: *What would you like to change about this job?*

More contacts: *Could you suggest other people I might interview to learn more about this job/profession?*

What did you learn from the interview?

When will you go by your Campus Career Center to pick up your copy of *You and Your Next Job*?

What will you do to make an informational interview a reality?